

Mills College – M Center – Academic Records Declaration of Minor Form

1. Fill out this form in consultation with your chosen minor advisor(s).
2. If you have transferred courses to Mills, you must provide your new minor advisor a copy of your transfer credit report, available via myMILLS. Your advisor will review these courses to determine which may be placed into your minor. Your advisor must list these courses in Section III below.
3. Double Minors: If you are declaring a double minor at this time, you must obtain the signatures of both minor advisors in Section IV of this form. A student may minor in two areas provided none of the courses overlap with any major or other minor courses. If you have already declared a minor and are now declaring a second minor, please check “Double Minor” in Section I below and obtain the signature of the 2nd minor advisor only.
4. You must declare your minor by November 1 of your senior year.
5. Courses in the minor sequence may not be duplicated in the student’s major sequence or second minor sequence for double minors.
6. If you have already declared your minor and are requesting a different minor advisor, please submit the Change of Advisor Form available online.
7. Your minor sequence is governed by the catalog in use at the time the student enters the College. If you are opting for a new/revised minor in the 2016-17 catalog, your minor sequence will be governed by that catalog.
8. **The number of semesters of a student’s financial aid eligibility is established by the initial graduation date defined by the M Center upon your entrance to Mills. An extension of graduation date will not necessarily result in an extension of financial aid eligibility.**

SECTION I

Please check one: Minor Double Minor Change of Minor Drop Minor

Please check one: New/Revised minor in the 2016/17 catalog

Name: _____
Last
First
M.I.

Mills ID: _____ Term/Year Admitted to Mills: _____

Phone Number: _____ Email Address: _____

In consultation with my advisor(s), an academic plan has been created leading to my graduation in _____
Term/Year

SECTION II

Mark your intended minor

- | | | | |
|--|------|--|------|
| <input type="radio"/> African & African Diaspora Studies | 6130 | <input type="radio"/> Government | 5020 |
| <input type="radio"/> Art Concentration | 7067 | <input type="radio"/> History | 5030 |
| <input type="radio"/> Art History | 2011 | <input type="radio"/> History of Philosophy | 7056 |
| <input type="radio"/> Art Studio | 2021 | <input type="radio"/> Journalism | 3750 |
| <input type="radio"/> Asian Studies | 6110 | <input type="radio"/> Latin American Studies | 3034 |
| <input type="radio"/> Biology | 4010 | <input type="radio"/> Mathematics | 4080 |
| <input type="radio"/> Book Art | 3740 | <input type="radio"/> Music | 2050 |
| <input type="radio"/> Chemistry | 4040 | <input type="radio"/> Philosophy | 5040 |
| <input type="radio"/> Child Development | 6040 | <input type="radio"/> Physics | 4410 |
| <input type="radio"/> Computer Science | 4070 | <input type="radio"/> Psychology | 4090 |
| <input type="radio"/> Creative Writing | 7057 | <input type="radio"/> Public Health & Health Equity | 7052 |
| <input type="radio"/> Creative Writing in Spanish | 7058 | <input type="radio"/> Public Policy | 5050 |
| <input type="radio"/> Dance* | 2030 | <input type="radio"/> Queer Studies | 6250 |
| <input type="checkbox"/> Choreography | 2035 | <input type="radio"/> Religious Studies | 6270 |
| <input type="checkbox"/> Dance Theory | 2031 | <input type="radio"/> Sociology | 5060 |
| <input type="radio"/> Data Science | 7051 | <input type="radio"/> Spanish & Spanish-American Studies | 3032 |
| <input type="radio"/> Economics | 5010 | <input type="radio"/> Theater Studies | 2043 |
| <input type="radio"/> English Literature | 3011 | <input type="radio"/> Transcultural Francophone Studies | 7055 |
| <input type="radio"/> Environmental Studies | 6100 | <input type="radio"/> Urban Education | 4644 |
| <input type="radio"/> Ethnic Studies | 3510 | <input type="radio"/> Women, Leadership & Social Change | 6012 |
| | | <input type="radio"/> Women’s Studies | 6010 |

* The minor you have chosen has an area of concentration. Please check the box of your concentration.

Over

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SECTION III

Use this section to apply transfer credit to your minor or to indicate Mills courses that will substitute for minor requirements. (Examples are shaded below.) Coursework must be equivalent to at least 3 semester credits to fulfill a minor requirement. You may access your transfer credit report in myMILLS via the Mills Portal.

Minor*	Mills Required Minor Course			Course Substitutions		
	Subj.	No.	Title	Subj.	No.	Title
Psychology	PSYC	049	Fund. Of Psychology	PSY	100	Intro to Psychology – Laney
English	ENG	010	Intro to Literary Studies	ENG	101	Intro to Literature – Merritt

* For double minors only

SECTION IV

Please obtain the signatures listed below.

Student Signature: _____ Date: _____

Minor Advisor Signature*: _____ Printed Name: _____

2nd Minor Advisor Signature*: _____ Printed Name: _____

Major Advisor Signature: _____ Printed Name: _____

* My signature acknowledges my intent to advise the student in the minor and indicates my approval of the transfer credit, if applicable, in Section III.

M Center Use Only: Processed by: _____ Date: _____ Waivers/Substitutions processed? Yes No

Notes: _____