

Mills College Study Abroad Application

Opportunities for international study are available to Mills undergraduates in their sophomore and junior years through the approved study abroad programs listed in this application as well as the Mills International Exchange Program. International study programs are approved based on their ability to enhance and expand the student's liberal arts curriculum at Mills. Emphasis is placed on the immersion of the student into a particular culture. Students do not have to be language majors to qualify for international study; however, students studying abroad in either French or Spanish speaking countries must have two years of college-level study in that language or its equivalent.

Study Abroad Programs and Exchange Institutions

Mills College offers opportunities for studying abroad through the following programs:

- Academic Programs Abroad: Paris (APA)
- American University Center of Provence
- Aquincum Institute of Technology
- Arcadia University Center for Education Abroad
- Beijing Institute of Asian Studies
- Boston University International Programs, except International Honors Program
- Butler University Institute for Study Abroad
- Center for Cross-Cultural Study (CCCS)
- Central College - Mérida, Mexico only
- Council on International Education Exchange (CIEE)
- Denmark's International Study Program (DIS)
- Foundation for International Education (FIE)
- Institute for American Universities
- Lewis and Clark College (Munich Program Only)
- Middlebury College Language Program
- New York University
- Sarah Lawrence College
- School for Field Studies (SFS)
- School for International Training (SIT)
- Siena School for Liberal Arts
- St. Olaf's College— Budapest Sem in Mathematics
- University of Minnesota International Development Programs in Ecuador, India, Kenya and Senegal

Mills College offers opportunities for International Exchange with the following institutions:

- Ewha Women's University, Seoul, South Korea
- Lingnan University, Tuen Mun, Hong Kong
- Hong Kong University of Science & Technology, Clear Water Bay, Hong Kong

Eligibility Requirements

- Entered Mills at least one semester prior to studying abroad and plan to return for the two semesters of senior residency required for all Mills degree candidates
- Minimum GPA of 3.0 at the time of application; no incomplete grades and satisfactory academic progress at time of departure.
- Must have sophomore or junior class standing and have declared a major at the time of departure.
- All financial obligations to the College must be met.

Deadlines

Mills Applications for:

- Study Abroad: **March 15** for the Fall term or full year and **October 1** for the Spring term
- International Exchange: **April 1** for fall, full year, or summer exchanges; **October 1** for spring semester exchanges.

Program/Institution Applications for:

- Study Abroad Programs: Deadlines vary. Be sure to check the program website.
- International Exchanges: Deadlines vary. You will be emailed the exchange institution application and given the deadline after submitting your Mills Study Abroad Application.

Notification of Eligibility

Students will receive notice from Mills College of their eligibility (upon approval) to study abroad. Once the student has applied to the international program of choice, they will be notified directly of their acceptance to the program, either by the program provider; or, in the case of the Mills College International Exchange Program, by the College. The student should submit a copy of the program acceptance notification to Academic Records and sign the Intent to Participate form.

**Please complete each part of this application.
Obtain all the required signatures in the order requested on this application.**

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PART I: Student Information

Student's Name: _____ Mills ID: _____

Campus Address: _____ Telephone: _____

Permanent Address: _____ Telephone: _____

Email: _____ Major: _____ Class Level: _____

Emergency Contact Name*: _____ Telephone: _____

Relationship to Student: _____

* Please list a person who can be contacted in the event of an emergency while you are abroad.

International Study Program

Semesters of Study: Summer Fall Spring semester(s) of the 20 ____ - 20 ____ Academic Year.

Study Abroad Program: _____ Mills College International Exchange Program

Name of Foreign Institution: _____

Location: _____

Languages you understand/read/speak: _____

Other travel experiences: _____

Are you receiving financial aid? Yes No

Do you live on campus now? Yes No Do you plan to live on campus when you return? Yes No

Please read and check the following items:

- I understand that I must have **sophomore or junior standing** to participate in international study.
- I understand that I must be **enrolled at Mills in the semester prior** to my going on international study.
- I understand that I must **have and maintain a Mills College cumulative grade point average of 3.0 or above** and cannot be on academic or disciplinary probation or have any incomplete grades to qualify for international study.
- I understand that I must **return and enroll as a full-time student for my final two semesters** prior to receiving my Bachelor of Arts Degree or have been approved by the Academic Standing Committee to study abroad the first semester of my senior year.
- I understand that I may have already reached the **maximum transfer credits** allowed (80).
- I understand that credits earned during international study are not final until an **official transcript** is received and evaluated by Mills College.
- I understand that upon return from my study abroad I will complete a **Program Evaluation**.

(Student's Signature)

(Date)

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Part II: Statement of Purpose

The Mills College International Study Committee requires that students applying to spend a year or a semester overseas prepare an essay of no more than 500 words describing their proposed program of study and showing how it relates to their curriculum at Mills. The essay should indicate specific ways in which international study will contribute to the applicant's major or other special field of study. The essay should be completed and a copy provided to the student's international study advisor and academic advisor and turned in with this application to Academic Records.

Part III: Academic Records

I have reviewed the student's academic record at Mills College and consider them eligible to proceed with the application process for international study. In addition, I have reminded the student of their obligations with regard to maintaining satisfactory academic progress and their requirements regarding residency at Mills.

(Academic Records Signature) (Date) Student's Cum GPA: _____

Grad Term: _____ Credits Completed: _____ In Progress: _____ Transfer: _____ Class Level: _____
Major Declared? _____ Incomplete Grades? _____

The student's account is clear and current. _____
(Student Accounts Signature) (Date)

Part IV: International Study Advisor's Signature

A list of the advisors by program is available on the Study Abroad website under International Study Advisor.

I have reviewed the student's Statement of Purpose and have discussed with the student their responsibilities in participating in international study. In my estimation this student meets my expectation and the college's qualifications to participate.

(International Study Advisor's Signature) (Date)

Part V: Preliminary Transfer Evaluation and Academic Advisor's Signature

Prior approval of all courses is required for acceptance of credit for international study in accordance with general transfer policies. Please consult with your advisor to determine as closely as possible how the transfer credits will applied toward your major requirements. Please note that any change in your schedule once you commence your international study semester/year must be approved by the Registrar. Academic credit records are kept by the institutions sponsoring the international programs, and are available to students in the form of transcripts from that institution.

1. _____

Course to be taken through international study will meet the following requirement:

Category:

Core Curriculum (Registrar will Review) Major Minor Elective

Credit Type (if known):

Quarter Units _____ Semester Units _____ Credit Hours _____

2. _____

Course to be taken through international study will meet the following requirement:

Category:

Core Curriculum (Registrar will Review) Major Minor Elective

Credit Type (if known):

Quarter Units _____ Semester Units _____ Credit Hours _____

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3. _____

Course to be taken through international study will meet the following requirement:

Category:

Core Curriculum (Registrar will Review) Major Minor Elective

Credit Type (if known):

Quarter Units _____ Semester Units _____ Credit Hours _____

4. _____

Course to be taken through international study will meet the following requirement:

Category:

Core Curriculum (Registrar will Review) Major Minor Elective

Credit Type (if known):

Quarter Units _____ Semester Units _____ Credit Hours _____

5. _____

Course to be taken through international study will meet the following requirement:

Category:

Core Curriculum (Registrar will Review) Major Minor Elective

Credit Type (if known):

Quarter Units _____ Semester Units _____ Credit Hours _____

6. _____

Course to be taken through international study will meet the following requirement:

Category:

Core Curriculum (Registrar will Review) Major Minor Elective

Credit Type (if known):

Quarter Units _____ Semester Units _____ Credit Hours _____

(Academic Advisor's Signature) (Date)

Part VI: Division of Student Life

(The Division of Student Life requires at least 24 hours notice for signatures and may require a personal interview.)

In my estimation this student meets my expectation and the college's qualifications to participate.

(Division of Student Life Signature) (Date)

Part VII: Financial Aid

This student has discussed with me the requirements for receiving financial aid, the billing process and their obligation to keep their student account current while participating in international study.

(Financial Aid Signature) (Date)