StarRez User Guide: Housing Application For UC Berkeley Students
How do I apply for Housing?

The housing application is available as of 9:00 am on April 1st. Navigate to https://inside.mills.edu/ and select “Portal”.
You will be sent to the “Mills Portal” page. Please sign in using your Mills username and password.
After you have logged into your “Portal” look for the “Apply for Housing” icon. Select it.
You are now in the “StarRez Housing Portal.” Select the “Housing Application” link (indicated below by a red arrow).
Please make sure to read each section thoroughly. Select “Apply” next to the application for the term you wish to apply.
You will be prompted to pay a one time non-refundable housing application fee prior to starting your application. Select “Save & Continue” to navigate the payment process.

Application Fee Information

The next step of the application will be asked to pay $250 application fee. This is a one time fee, that is non-refundable. You will not need to pay a new application fee if you apply for on-campus housing again in the future.

More information about the fee can be found here.

SAVE & CONTINUE
Please select the “Pay Now” button.
Please fill out the Credit Card Information page and click on the “Next” button.
This is your opportunity to list any housing/dining accommodations you may need. Please be aware the types of accommodations we are able to provide are limited. All housing available to UCB students are located in a building that is up a hill, and stairs are needed to access any room. We cannot accommodate UCB students with have Emotional Support Animals.
Please be sure you answer all questions. You CANNOT advance to the next step until you do.

**Personal Profile**

Please respond honestly to the following questions. The information you provide on your Personal Habits will be taken into account when assigning roommates, porchmates, suitmates, etc., and may be shared with students who are considering moving into a room, suite, or apartment to which you are assigned.

**Personal Habits**

What type of sleeper are you?:
(Please Select)

I usually get up in the morning at:
(Please Select)

I usually go to bed at:
(Please Select)
Please select your top three housing preferences. After making your initial selection you can select additional preferences by clicking “Add Preference”.

First Year Room Preferences

Information for Room Options

The specific building or area of a building that you will be placed in is determined by the Themed Housing Community that you get placed in (You will have a chance to select your preferences for Themed Housing Communities on the next page). Within the themed communities there are different types of rooms.

Information on the different room types and the costs for each room type can be found here.

Instructions

Please rank your top choices for type of room that you would like to live in. After selecting your top choice in the “Room Preference” dropdown menu, click on the “Add Preference” button and select another. You must set 3 preferences. Once you have made 3 choices, you may click on “Save & Continue” at the bottom of the page to proceed.

You can add 2 more preferences.
Please read the Residence Agreement step very thoroughly. To agree to the Housing Agreement terms please enter you Mills ID in the “Signature” and select “Save & Continue.” You may print the Housing agreement by selecting “Print This Page.”
• Once you have agreed to the Residence Agreement page you will receive an email confirming your application has been submitted.

• HMDS will send you an email by June 15th confirming the type of room you will have. You will not receive information on your exact room placement until your move-in date in August.
Notify Housing Management and Dining Services (HMDS) if you experience any problems or if incorrect information is contained in your selection.

510.430.2127 or housing@mills.edu