

Mills College – Academic Records
Registration Withdraw Form

MILLS

Mills ID: _____ Term: _____

Name: _____
Last First M.I.

Use this form to drop courses after the drop deadline (See the Academic Calendar for deadlines). Courses dropped during this time period are withdrawals and will receive a “W” grade.

Signatures required: Advisor, Instructor, and Athletic Director (if applicable)

IMPORTANT NOTES:

- Any changes to enrollment status may affect a student’s current and/or future financial aid. Refer to Financial Aid Rules and Regulations.
- Athletes must enroll in at least 12.0 credits to compete and obtain the Athletic Compliance Officer signature to withdraw from a class.
- Email approval may be attached to this form in lieu of signatures.
- You are responsible for checking your schedule in myMILLS via the web portal to make sure you are withdrawn from the correct courses.
- A (W)ithdraw does not count towards the GPA but it does count as an attempted course.
- Completing fewer credits than those attempted may result in probation. Consult the Academic Standing Section of the catalog for further information.
- To officially withdraw or take a leave of absence from the College, email withdraw@mills.edu or leaves@mills.edu.

WITHDRAW:

CRN	SUBJ	CRS NO.	SEC	TITLE	CRED	INSTRUCTOR'S SIGNATURE	DATE

Student’s Signature _____ Date _____

Advisor’s Signature: _____ Date _____

Mills intercollegiate athletes must obtain the signature of the Athletics Compliance Officer:

Athletic Director’s Signature _____ Date: _____

Academic Records Use Only: SFAREGS

Initial _____ Date entered: _____

Comments _____