

**Mills College – M Center – Academic Records  
Management Practicum Form**

1. Management Practicum (MGMT 288) is offered for a maximum of 4 credits. Students may repeat the course, but the total credits can not exceed 4 credits.
2. A 3.2 GPA is required to register for this course.
3. To be eligible for a Management Practicum, students must be enrolled in the MBA, MBA/MA, or MPP/MBA program and must receive Departmental approval.
4. This form cannot be processed if it results in an academic overload that has not already been approved by the Academic Standing Committee (see catalog for maximum course loads).

**SECTION I**

Name: \_\_\_\_\_  
Last
First
M.I.

Mills ID: \_\_\_\_\_ Term/Year: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**SECTION II**

|                                   |                     |                      |                                      |                                       |
|-----------------------------------|---------------------|----------------------|--------------------------------------|---------------------------------------|
| _____<br>CRN<br>(OFFICE USE ONLY) | <b>MGMT</b><br>Dept | <b>288</b><br>Number | <b>Management Practicum</b><br>Title | _____<br>Credit<br>Value<br>(1.0-4.0) |
|-----------------------------------|---------------------|----------------------|--------------------------------------|---------------------------------------|

**SECTION III**

**In consultation with the Faculty Supervisor for the practicum, describe in the space below the proposal for the Management Practicum:**

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**SECTION IV**

**Please obtain the signatures listed below.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

MBA Faculty Advisor Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_

Dean Signature\*: \_\_\_\_\_ Printed Name: \_\_\_\_\_

\* The study outlined above has been discussed with the MBA department, approved, and assigned to the faculty member whose signature appears above.

**M Center Use Only:** Processed by: \_\_\_\_\_ Date: \_\_\_\_\_  SSASECT  SFAREGS  3.2 GPA Check?  
 Notes: \_\_\_\_\_