

## Mills College – Academic Records Declaration of Major/Program Form

1. Fill out this form in consultation with your chosen major advisor(s). If your major has a concentration, please check the appropriate box under your major selection.
2. If you wish to use transfer credit in your major, your advisor must submit a formal substitution request online via the Mills Portal.
3. Double Majors: You must obtain the signatures of both major advisors in Section IV of this form. If you have already declared a major and are now declaring a second major, please check “Double Major” in Section I below and obtain the signature of the 2<sup>nd</sup> major advisor only.
4. You must declare your major by the end of your sophomore year or, if you entered Mills as a junior, by the end of your first semester.
5. Courses used to fulfill the major may not be duplicated in your minor. For double majors, you must complete at least 30 unduplicated credits in each major.
6. If you have already declared your major and are requesting a different major advisor, please submit the Change of Advisor Form available online.
7. Your major requirements are governed by the catalog under which you were admitted.
8. **Important:** An extension of graduation date will not necessarily result in an extension of financial aid eligibility.

### SECTION I

Please check one:    Major    Double Major    Change of Major    Drop Major

Name: \_\_\_\_\_  
Last
First
M.I.

Mills ID: \_\_\_\_\_ Term/Year Admitted to Mills: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

In consultation with my advisor(s), an academic plan has been created leading to my graduation in \_\_\_\_\_  
Term/Year

### SECTION II

#### Mark your intended major and concentration (if applicable)

- |  |      |  |      |
|--|------|--|------|
| <input type="radio"/> Art History  | 2011 | <input type="radio"/> Child Development                              | 6040 |
| <input type="radio"/> Art Studio   | 2021 | <input type="radio"/> Child Development & Elementary Educ            | 6045 |
| <input type="radio"/> Art & Technology*  | 7054 | <input type="radio"/> Communication                                  | 6060 |
| <input type="checkbox"/> Art   | 2023 | <input type="checkbox"/> Business Communication                      | 6062 |
| <input type="checkbox"/> Technology  | 2024 | <input type="checkbox"/> Media & Cultural Studies                    | 6063 |
| <input type="radio"/> Biochem/Molec Biology <input type="checkbox"/> BA <input type="checkbox"/> BS+ | 4060 | <input type="checkbox"/> Political Communication                     | 6064 |
| <input type="radio"/> Biology* <input type="checkbox"/> BA <input type="checkbox"/> BS+              | 4010 | <input type="radio"/> Computer Science                               | 4070 |
| <input type="checkbox"/> Ecology, Evolution & Behavior   | 4014 | <input type="radio"/> Dance*   | 2030 |
| <input type="checkbox"/> Cell & Molecular Biology (BA only)  | 4013 | <input type="checkbox"/> Dance Concentration                         | 2033 |
| <input type="radio"/> Biopsychology <input type="checkbox"/> BA <input type="checkbox"/> BS+         | 4095 | <input type="checkbox"/> Dance & Digital Performance                 | 2034 |
| <input type="radio"/> Business Economics   | 5080 | <input type="checkbox"/> Dance Theater                               | 2036 |
| <input type="checkbox"/> Accounting  | 5083 | <input type="radio"/> Data Science*                                  | 7051 |
| <input type="checkbox"/> International Business  | 5084 | <input type="checkbox"/> Computational Analytics                     | 7049 |
| <input type="checkbox"/> Management  | 5087 | <input type="checkbox"/> Mathematical Analytics                      | 7048 |
| <input type="checkbox"/> Marketing   | 5088 | <input type="checkbox"/> Economic and Policy Analytics               | 7047 |
| <input type="checkbox"/> Nonprofit Management  | 5066 | <input type="checkbox"/> Sociological Analytics                      | 7046 |
| <input type="checkbox"/> Social Entrepreneurship   | 5089 | <input type="radio"/> Economics                                      | 5010 |
| <input type="radio"/> Business Administration  | 5082 | <input type="checkbox"/> Data Analysis                               | 5011 |
| Data Analysis  | 5011 | <input type="checkbox"/> Environmental Sustainability                | 5012 |
| <input type="radio"/> Finance  | 5013 | <input type="checkbox"/> Finance                                     | 5013 |
| <input type="radio"/> Strategy   | 5015 | <input type="checkbox"/> International Markets and Policy (optional) | 5065 |
| <input type="radio"/> Chemistry <input type="checkbox"/> BA <input type="checkbox"/> BS+             | 4040 | <input type="checkbox"/> Social Issues                               | 5014 |
|  |      | <input type="checkbox"/> Strategy                                    | 5015 |

○ Critical Studies of Education*	2004	<input type="checkbox"/> International Relations	5070
<input type="checkbox"/> Teaching and Learning	2006	<input type="checkbox"/> Political Analysis	6087
<input type="checkbox"/> Development, Family & Community	2007	<input type="checkbox"/> Political Theory	6086
<input type="checkbox"/> Sociopolitical Context of Education	2008	○ Politics, Economics, Policy & Law (PEPL)*	7063
○ English*	3010	<input type="checkbox"/> Economic Analysis	6096
<input type="checkbox"/> Creative Writing	3012	<input type="checkbox"/> Legal Institutions and Processes	6095
<input type="checkbox"/> Literature	3014	<input type="checkbox"/> Politics	6093
○ Environmental Science <input type="checkbox"/> BA <input type="checkbox"/> BS+	4440	<input type="checkbox"/> Public Policy	5050
○ Environmental Studies	6100	○ Pre-Nursing	4015
○ Ethnic Studies*	3510	○ Psychology	4090
<input type="checkbox"/> African Diaspora Studies	3512	○ Public Health & Health Equity <input type="checkbox"/> BA <input type="checkbox"/> BS+	7052
<input type="checkbox"/> American Indian Studies	3511	<input type="checkbox"/> Health Sciences (optional for BA; required for BS)	7066
<input type="checkbox"/> Community Organizing & Social Justice	3530	○ Sociology	5060
<input type="checkbox"/> Comparative Ethnic Studies	3514	○ Theater Studies	2043
<input type="checkbox"/> Latina/o Studies	3513	○ Women, Gender, and Sexuality Studies*	6200
<input type="checkbox"/> Race, Culture and Power	3540	<input type="checkbox"/> Gender and Cultural Politics	6254
<input type="checkbox"/> Race, Sexuality and Intersectionality	3520	<input type="checkbox"/> Gender and Politics	6257
<input type="checkbox"/> Transnationalism, Diaspora and Migration	3550	<input type="checkbox"/> Historical Perspectives on Gender & Sexuality	6255
○ Global Humanities & Critical Thought	7053	<input type="checkbox"/> Queer Studies	6250
○ History	5030	<input type="checkbox"/> Transnational Feminisms	6252
○ Mathematics <input type="checkbox"/> BA <input type="checkbox"/> BS+	4080	<input type="checkbox"/> Women and Politics	6253
○ Music	2050	<input type="checkbox"/> Women and Religion	6251
○ Political Science*	6091	<input type="checkbox"/> Self-Designed Concentration	6256
<input type="checkbox"/> American Politics	6089		
<input type="checkbox"/> Comparative Politics & Internatl Rel	6088		

\* The major you have chosen has more than one area of concentration. Please select one.

+ Overall requirements for the BS degree differ from those of the BA. Please refer to the current catalog for specific requirements.

### SECTION III: Waivers and Substitutions

A formal request must be submitted to waive or substitute a requirement in the major. Requests are submitted There is a link to “Submit a Waiver or Substitution Request” in the Faculty and Advisor Menu in myMILLS. **DO NOT EMAIL REQUESTS TO RECORDS.**

If the advisor has determined that another Mills course or a transfer course may be used to substitute a requirement in the major, the course work must be equivalent to at least 3 semester credits.

Progress toward completion of the degree is evaluated based on the requirements in the catalog under which the student was admitted. If required courses are no longer offered, submit a substitution request.

Waiving requirements is permitted, however the student must make up waived credit elsewhere in the major to achieve the minimum credit required for the major.

### SECTION IV

**Please obtain the signatures listed below.**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Major Advisor Signature\*: \_\_\_\_\_ Print Name: \_\_\_\_\_

2<sup>nd</sup> Major Advisor Signature\*: \_\_\_\_\_ Print Name: \_\_\_\_\_

Current Advisor Signature: \_\_\_\_\_ Print Name: \_\_\_\_\_

\* My signature acknowledges my intent to advise the student in the major and my understanding of the waiver/sub request policy stated in Section III.

**Academic Records Use Only:** Processed by: \_\_\_\_\_ Date: \_\_\_\_\_ Waivers/ Substitutions processed?  Yes  No