

**Mills College – Academic Records
Summer 2017 Auditor Form**

MILLS

1. Non-Mills students and Mills alumnae who wish to audit a course at a discounted rate for the Summer 2017 term should complete this form.
2. Fees: \$750.00 – subject to change (includes general fees) per course.
3. Students with a degree-in-progress who have also been admitted for the Fall 2017 term are not eligible for this discount.
4. As an auditor, you will receive neither credit nor a grade for the course, and may not subsequently request to receive credit by examination.
5. Approval for auditor status is not admission to Mills College, nor does it allow use of student facilities such as pool, lockers, or tennis courts.
6. The final deadline to register for **Education and Management courses (Summer I&II) is May 19, 2017**, and for **all other courses (Summer III) is June 2, 2017**; the final deadline to drop a course in Summer I&II is May 23, 2017, and for Summer III is June 6, 2017.; and the final deadline to withdraw from a course (a “W” will appear on the transcript) for Summer I&II is June 15, 2017, and for Summer III is June 29, 2017.

SECTION I

Mills ID: _____ Semester/Year: Summer 2017

Name: _____
Last
First
M.I.

Address: _____

Phone Number: _____ Email Address: _____

Emergency Contact Person: _____ Phone: _____

SECTION II

Please indicate the course(s) to be taken:

CRN	Subject (Ex. ENG)	Course Number	Section	Title	Instructor Signature

* In lieu of a signature, the instructor may email you a statement approving you to add the course. Please submit both this form and a print out of the email upon submission. Instructor contact information is available through the Mills homepage, in the **Academics** drop down menu, through the **Faculty** link.

SECTION III

Please read the following and sign below:

I accept responsibility for any and all charges associated with registering for the Summer 2017 term. I understand that I will receive an email regarding my charges and payments once my registration is processed. I understand that in order to receive a full refund, I must drop the course before the first day of instruction, which for Summer I&II is **May 15, 2017**, and for Summer III is **May 30, 2017**. I understand that refunds for dropping a course after the first day of instruction will be subject to the Tuition and Fees Adjustment Policy, as printed in the Mills College catalog.

Student Signature : _____ Date: _____

Administration Use Only: SAAQUIK SFAREGS

Processed by: _____ Date: _____ Notes: _____